



Equipment Loan Request

Name _____ Phone _____ E-mail _____

Item Requested _____ Quantity _____

Requested Pick-Up Date _____ Promised Return Date _____

I understand that I will be financially responsible for any loss or damage to these items, and that I agree to return the items not later than the promised return date.

Requestor Signature

Date

Approval Signature

Date

Pick-Up Date _____ Pick-Up By Name _____

Condition of Items at pick-up _____

Return Date _____ Returned By Name _____

Condition of Items at return _____

Comments _____